

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2020**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 8/11/2020

Time: 8:00AM – 10:25AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Bill Windnagel. Peggy Courtney, Tom Fullen, Craig Shoup

Others Present: Lee Swartz

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Kay E Reiter, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	<p>The 8/6/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p> <p>The Commissioners had questions about the vehicle purchases for the Engineer. Commissioner Miller asked if they looked for bids in the County. They talked to the County Engineer who stated he went with the lowest bid. They did attempt to purchase within the County. They also had questions about the cost of pens from BOE.</p>	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	All three Commissioners attended the OSS Board meeting. Financials look good. Commissioner Reiter was disappointed the Sunny Farms/Tunnel Hill payment was two months behind. OSS had hired a new staff member to replace Jaime Coleman. They went in to executive session regarding the Directors evaluation. The rest of the meeting was a traditional meeting. They are all hoping this is moving forward.	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioner Zimmerman was able to join the Regional Planning meeting by ZOOM. They talked about the Comprehensive Plan update. It goes to public hearing on Thursday with the Commissioners. They discussed amended Sandusky Township for non-conforming	Russ Zimmerman		

	issues. They can add up to 20% of the floor area without going through a variance hearing. If the structure is damaged and the cost to repair is more than 50% of the value, it must be removed and cannot be replaced.			
	The Commissioners all attended the President's visit last Thursday. It was an honor to be invited. Driving into Clyde was amazing to see everyone showing up for the event. Commissioner Miller was glad to see the President acknowledge Whirlpool. Commissioner Zimmerman thought it was interesting the President commented on the efficiency of dishwashers, shower heads and washing machines and how they regulate water usage.	Kay E Reiter Russ Zimmerman Scott Miller		
<b>Commissioners and Administrator Discussion</b>	Administrator Garcia asked the Commissioners if they wanted to post for the Building Code Clerk. She felt if it is posted now this person can be on board by mid-September. The Commissioners agreed this was a good time to post.			
	Board of Elections and the Post Office had a teleconference last Thursday. Sharie Chagnon and Lisa Hartley, Deputy Directors for Board of Elections were on the call along with Tawny LeJeune, Commissioners Clerk, and Administrator Garcia. There were three Post Office Representatives from the State on the call. They discussed the different options for dropping off Elections mail and tracking. Sharie and Lisa will look at the options and talk to their Board. Board of Elections is still looking for Poll Workers.			
	Commissioner Zimmerman and Administrator Garcia met with the Auditor and the Prosecutor regarding the use of the Covid-19 funds. They discussed different expenses and wages that could be covered by the funding. They discussed the requests by Health Department and DJFS. Commissioner Reiter asked about helping OSU Extension Office with some barriers in their office. Administrator Garcia will contact Ron Hiser, Facility Management Director to have him see what he can do.	Russ Zimmerman Theresa Garcia		
<b>* Then /Now Documents</b>	One certificate was presented by Sanitary Engineer. They weren't aware who was responsible for the easement cost. One invoice makes up this certificate. David Pasch - \$225.00	Sanitary Engineer	\$225.00	*Motion: Move to certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3

* <b>Personnel</b>	The August Health Insurance transfer was signed.		\$346,577.82	
* <b>Travel Requests</b>	None			
<b>Community Work Program</b>	<b>Bill Windnagel – Community Work Program (CWP).</b> Bill joined on teleconference for his regular meeting. He has a crew of four right now. They picked up some outside projects. They are doing some landscaping for Terra Community College and for Countryside Manor. They are mowing again for now. Commissioner Reiter asked about doing any landscaping when he is mowing County buildings. She asked about the pine tree in front of the Commissioners building because it looks like it needs to be trimmed. Bill is going to check on that.	Bill Windnagel - Coordinator		
<b>Visitors Bureau</b>	<b>Peggy Courtney – Visitors Bureau.</b> Peggy joined by teleconference for her regular meeting. Administrator Garcia asked Peggy if it would be possible for the Health Department to post information on the electronic sign the Visitors Bureau has. Peggy asked to have Bethany Brown, Health Commissioner, call her and they can work something out. They will be closing down their office during fair week. Commissioner Miller asked about the budget. Peggy stated revenue is a little better than expected. Bed tax is higher than expected but they still aren't where they originally budgeted.	Peggy Courtney – Executive Director		
<b>Veterans</b>	Lee Swartz came in to notify the Commissioners that the Veterans are going to put up barricades between Croghan and Court on Park Avenue on August 25 <sup>th</sup> in the evening. On the 26 <sup>th</sup> at 7:00am The Mosser Group will bring a crane in to unload the marble monument for Veterans Memorial Park. Lee asked if the Commissioners had any issues if they put a couple of dog clean up receptacles in the park. They would pay for the stands and refill bags. Commissioner Reiter suggested waiting to see if the recycle grant comes back in January and using those funds. The dedication of the Park is scheduled for November 11 <sup>th</sup> starting at 10:30am.	Lee Swartz – Veterans Board		
* <b>Resolutions (10:00am)</b>	2020 – 244 TRANSFER SALES TAX INCOME TO COVER LOAN PAYMENTS AND GENERAL FUND (\$428,831.00)	1979 Sales Tax	\$428,831.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

	2020 - 245 APPROVING APPROPRIATION TRANSFER FOR SHERIFF CONTRACT SERVICES TO UTILITIES (\$3,300.00) FOR CELL PHONE AND JET PACK INVOICES AND SUPPLEMENTAL APPROPRIATION TO SPECIAL DETAIL WAGES (\$15,500.00) AND BENEFITS (\$2,500.00) FOR PROJECT	Sheriff	\$3,300.00 \$15,000.00 \$2,500.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 – 246 AUTHORIZING ESTABLISHMENT OF SANDUSKY COUNTY BUILDING CODE DEPARTMENT	Commissioners – Building Code		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2020 – 247 REQUESTING CERTIFICATION TO ENFORCE THE OHIO STATE BUILDING CODES WITHIN THE COUNTY OF SANDUSKY, OHIO	Commissioners- Building Code		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 248 APPROVING APPROPRIATION TRANSFER FOR PROSECUTORS FROM UTILITIES (\$1,194.61) TO SUPPLIES	Prosecutor	\$1,194.61	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 249 APPROVING FUND TRANSFER FROM FACILITY MANAGEMENT SUPPLIES (\$25,000.00) TO COUNTYWIDE SUPPLIES	Facility Management	\$25,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 250 APPROVING APPROPRIATION TRANSFER IN PI FROM SUPPLIES (\$16,723.00) TO CAPITAL OUTLAY AND IN COUNTYWIDE FROM CONTRACT SERVICE (\$580.00) TO SUPPLIES	PI *& Countywide	\$16,723.00 \$580.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 – 251 APPROVING THE IV-D SERVICE CONTRACT BETWEEN THE SANDUSKY COUNTY CHILD SUPPPORT ENFORCEMENT AGENCY (CSEA), A DIVISION OF SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS), AND THE SANDUSKY COUNTY SHERIFF'S OFFICE FOR SERVICE OF PROCESS AND SECURITY	DJFS		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99, Craig Shoup, News Messenger Elected Officials – none			
<b>Sheriff</b>	*** Sheriff was unable to attend. He will reschedule.			
<b>* Adjournment (10:25am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

**Signature of:**

*Kay E. Reiter*

Kay E Reiter, President

*Russ Zimmerman*

Russ Zimmerman, Vice President

*Scott Miller*

Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:

*Theresa Cooney*  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

**Public Session Sign in Sheet**

**8/11/2020**

Name	Signature	Contact Information
Jen Swartz	Jen Swartz	-